

 Perform process/add something.	 Edit current section.	 Return focus to section
--	---	--

TRAVEL MODES DESCRIPTION: Green modes = Walk, Cycle, Scoot. Amber modes = Bus, Park & Stride, Train/Tube/Metro. Red modes = Car, Car Share, Motorcycle

Approved Travel Plan Accreditation Checklist

The 'Accreditation Progress' tab shows up to date progress in the Modeshift STARS Education system.

Introduction

Must be reviewed and updated within the last 12 months and contains sufficient information for anyone travelling to the site to understand. All relevant fields must be completed, with particular emphasis on those listed below.	
'Site Details' section completed	
'Pupil and Staff Information' section completed	
'Opening Hours' section completed	
'Introduction to our site' completed	
'Local Amenities' completed	
'Location Type' completed	

Aims & Objectives

Travel Plan 'Aim' added	
Travel Plan 'Objectives' added	

Working Group

Working group established*	
----------------------------	--

Site Audit




Reviewed and updated within the last 12 months and contains sufficient information for anyone travelling to the site by any mode to understand how to get there and what facilities to expect on arrival. All relevant fields completed, with particular emphasis on those listed below.	
'Transportation Links' section completed. <i>Each mode of travel field must contain sufficient detail to describe how to access the site by each travel mode to someone unfamiliar with the site.</i>	
All fields in 'On-site Facilities' section completed	

Surveys, Modal Shift & Targets

At least two 'Targets' set. <i>Targets must be SMART, with a date in the future & not already achieved</i>	
---	--

Consultation

A minimum of two unique 'Consultation' actions recorded as Planned	
--	--

 Perform process/add something.	 Edit current section.	 Return focus to section
--	---	--

TRAVEL MODES DESCRIPTION: Green modes = Walk, Cycle, Scoot. Amber modes = Bus, Park & Stride, Train/Tube/Metro. Red modes = Car, Car Share, Motorcycle

Travel & Transport Issues

A minimum of one current issue has been identified, and recorded*	
---	--

Initiatives

A minimum of ten unique 'Travel Initiatives' recorded as Planned	
--	--

A minimum of five unique 'Supporting Initiatives' recorded as Planned	
---	--




Sign Off

Application is signed off by Head Teacher/SMT and LA Officer.	
---	--

<i>Best practice to obtain sign off by Governors and Pupil Group</i>	
--	--

Statement of endorsement provided by Senior Management Team	
---	--

**Not a requirement for Approved Level accreditation but it is best practice to complete these sections*

 Perform process/add something.	 Edit current section.	 Return focus to section
--	---	--

TRAVEL MODES DESCRIPTION: Green modes = Walk, Cycle, Scoot. Amber modes = Bus, Park & Stride, Train/Tube/Metro. Red modes = Car, Car Share, Motorcycle

Good Travel Plan Accreditation Checklist

The 'Accreditation Progress' tab shows up to date progress in the Modeshift STARS Education system

Previous Level Complete

All Approved Level criteria complete & up to date	
---	--

Introduction

'School Travel Policy' updated / linked to*	
---	--

Working Group

Working group established*	
----------------------------	--

Surveys, Modal Shift & Targets

'Pupil Survey' completed in current academic year – minimum 80% response rate for primary & early years schools, 70% for secondary schools	
'Staff Survey' completed in current academic year - minimum 50% response rate	

Travel & Transport Issues

A minimum of one current issue has been identified and recorded	
---	--

Consultations

Evidence is not required for Good Level but is strongly recommended.

NOTE: There must be sufficient information in 'Reporting' for someone outside the school to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of two unique 'Consultation' actions recorded and Completed.	
--	--

Initiatives

Evidence is not required for Good Level but is strongly recommended.




NOTE: There must be sufficient information in 'Reporting' for someone outside the school to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of ten unique 'Travel Initiatives' recorded and Completed.	
A minimum of five unique 'Supporting Initiatives' recorded and Completed.	

Sign Off

Application is signed off by Head Teacher/SMT and LA Officer. <i>Best practice to obtain sign off by Governors and Pupil Group</i>	
Statement of endorsement provided by Senior Management Team	

**Not a requirement for Good Level accreditation but it is best practice to complete these sections*

 Perform process/add something.	 Edit current section.	 Return focus to section
--	---	--

TRAVEL MODES DESCRIPTION: Green modes = Walk, Cycle, Scoot. Amber modes = Bus, Park & Stride, Train/Tube/Metro. Red modes = Car, Car Share, Motorcycle

Very Good Travel Plan Accreditation Checklist

The 'Accreditation Progress' tab shows up to date progress in the Modeshift STARS Education system

Previous Level Complete

All Approved Level criteria complete & up to date	
All Good Level criteria complete & up to date	

Working Group

Working Group established and active. <i>The Working Group must represent the whole school community and include a minimum of two adults and two pupils. Pupil names should ideally not be added unless you have consent, instead use group titles or pupil 1, pupil 2, etc.</i>	
Working Group actions/activity documented, with evidence. Updated at least annually	

Site Audit

'STARS Routes to School Audit' completed*	
---	--

Surveys, Modal Shift & Targets

A minimum of two annual pupil travel surveys recorded within the last four-academic years, one of which must be from the current academic year	
Reduction in pupils travelling to school by red modes in the last four-academic years (i.e. current academic year & previous three academic years), or <10% travel by 'Car'	

Consultation

Evidence is required for all Consultation initiatives.

A minimum of seven unique 'Consultation' actions recorded and Completed	
---	--

Initiatives

Evidence is required for all Initiatives.




NOTE: There must be sufficient information in 'Reporting' for someone outside the school to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of twenty unique 'Travel Initiatives' recorded and Completed	
A minimum of ten unique 'Supporting Initiatives' recorded and Completed	

Sign Off

Application is signed off by Head Teacher/SMT and LA Officer. <i>Best practice to obtain sign off by Governors and Pupil Group</i>	
Statement of endorsement provided by Senior Management Team	

**Not a requirement for Very Good accreditation but it is best practice for all sections to be completed.*

 Perform process/add something.	 Edit current section.	 Return focus to section
--	---	--

TRAVEL MODES DESCRIPTION: Green modes = Walk, Cycle, Scoot. Amber modes = Bus, Park & Stride, Train/Tube/Metro. Red modes = Car, Car Share, Motorcycle

Excellent Travel Plan Accreditation Checklist

The 'Accreditation Progress' tab shows up to date progress in the Modeshift STARS Education system

Previous Levels Complete

All Approved Level criteria complete & up to date	
All Good Level criteria complete & up to date	
All Very Good Level criteria complete & up to date	

Surveys, Modal Shift & Targets

A minimum of two annual pupil travel surveys recorded within the last four-academic years, one of which must be from the current academic year	
Reduction in students travelling to the site by red modes in the last 4 years of at least 5 percent or car use less than 10%	

Consultation

Evidence is required for all Consultation initiatives

A minimum of ten unique 'Consultation' actions recorded and Completed	
---	--

Initiatives

Evidence is required for all Initiatives

NOTE: There must be sufficient information in 'Reporting' for someone outside the school to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of twenty-five unique 'Travel Initiatives' recorded and Completed	
A minimum of fifteen unique 'Supporting Initiatives' recorded and Completed	

Excellent/Outstanding Standard Delivery

Evidence is required for all Initiatives

The school should demonstrate that it has exceeded expectations in at least one of the following categories: Walking, Cycling, Public Transport, Air Quality or Road Safety & Training	
--	--

Excellent/Outstanding Standard Testimony

Evidence is required

The schools should a testimony that justifies why they should receive STARS Excellent/Outstanding standard accreditation based upon the initiatives that they have delivered and the impact that they have achieved. This must be updated for each Excellent/Outstanding application or accreditation renewal.	
--	--

Sign off

Application is signed off by Head Teacher/SMT and LA Officer. <i>Best practice to obtain sign off by Governors and Pupil Group</i>	
Statement of endorsement provided by Senior Management Team	

Perform process/add something.

Edit current section.

Return focus to section

TRAVEL MODES DESCRIPTION: Green modes = Walk, Cycle, Scoot. Amber modes = Bus, Park & Stride, Train/Tube/Metro. Red modes = Car, Car Share, Motorcycle

Outstanding Travel Plan Accreditation Checklist

The 'Accreditation Progress' tab shows up to date progress in the Modeshift STARS Education system

Previous Levels Complete

All Approved Level criteria complete & up to date	
All Good Level criteria complete & up to date	
All Very Good Level criteria complete & up to date	
All Excellent Level criteria complete & up to date	

Surveys, Modal Shift & Targets

A minimum of three annual pupil travel surveys recorded within the last four-academic years, one of which must be from the current academic year	
Increase in green modes of travel for the entire journey of at least 5 percent in the last 4 years	

Sign off

Application is signed off by Head Teacher/SMT and LA Officer. <i>Best practice to obtain sign off by Governors and Pupil Group</i>	
Statement of endorsement provided by Senior Management Team	